

CEPI would like to remind you of the following important MSDS dates:

**November 2013 through January 2014 Dates**

- November 3 - MSDS Server maintenance 6 a.m. to noon EST with intermittent outages
- November 4 – Direct Certification Report refreshed
- November 6 – Fall 2013 General Collection submission deadline
- November 11 – Veterans Day – state offices closed
- November 13 – Fall 2013 General Collection certification deadline (closes at 11:59 p.m. EST)
- November 13 – Early Childhood Fall 2013 Collection certification deadline (closes at 11:59 p.m. EST)
- November 15 – 2012-2013 Audit Narrative deadline
- November 16-20 –(Tentative) MSDS offline for System Maintenance
- November 20 – (Tentative) Fall 2013 DS4061 available for adjusting by ISD/State Auditors
- November 20 – (Tentative) Districts may begin submitting Section 25 requests via the SRM Collection
- November 20 – Accountable Students and Test Verification report available for review on BAA Secure Site through 5 p.m. EST on November 27
- November 27 – (Tentative) Early Childhood Spring 2014 Collection opens
- November 27 – SRM window for submitting Fall 2013 assessment updates closes at 5 p.m. EST ("As of Date" must be between 10/2/2013 and 10/25/2013 to be used by BAA for assessment and accountability reporting)
- November 27 – Cutoff date for Early Roster (nonpublic schools only), SRM and Fall 2013 General Collection records to be included in the matching for December 4 Direct Certification Report refresh
- November 28-29 –Thanksgiving holiday – state offices closed
- December 2 – BAA populates Spring 2014 assessment Pre-ID (no district action needed)\*
- December 4 – Direct Certification Report refreshed
- December 6 – 2012-2013 Exit Status Audit window closes at 11:59 p.m. EST
- December 8 - MSDS Server maintenance 6 a.m. to noon EST with intermittent outages
- December 9 – (Tentative) 2013-2014 Mid-Year TSDL Collection opens
- December 9 – Calculation of final graduation and dropout rates begin (no district action needed)
- December 24-25 –Christmas holiday – state offices closed
- December 31 – New Year's Eve holiday – state offices closed
- January 1 – New Year's Day holiday – state offices closed
- January 2 – Cutoff date for Early Roster (nonpublic schools only), SRM and Fall 2013 General Collection records to be included in the matching for January 7 Direct Certification Report refresh
- January 7 – Direct Certification Report refreshed

- Mid-January – Final graduation rates available for preview in MI School Data Portal
- January 20 – Martin Luther King, Jr. Day – state offices closed

\*BAA uses certified MSDS Fall General Collection data to pre-identify students in the BAA Secure Site for spring assessments. K-12 students flagged as limited English proficient are pre-identified for the English Language Proficiency Assessment, and all students in grade 11 are pre-identified for the Michigan Merit Examination (MME). If MI-Access is appropriate, the student's test type will need to be updated in the BAA Secure Site from MME to MI-Access. New students can also be added directly through the BAA Secure Site; however, please be aware that unique identification codes are now required to pre-identify students in the BAA Secure Site. The MSDS Early Roster Collection is not used for spring pre-ID; therefore, no district action is required in MSDS for Spring 2014 assessment pre-ID.

For more information on the BAA, please go to: <http://www.michigan.gov/baa>.

Please refer to the CEPI website ([www.michigan.gov/cepi](http://www.michigan.gov/cepi)) for more information about MSDS collections. Information on state holidays is available at the Official Holidays page on the State of Michigan website (<http://www.michigan.gov/som/0,1607,7-192-29938-90605--,00.html>).

If you have questions, please send an email message to [CEPI@michigan.gov](mailto:CEPI@michigan.gov) or call 517-335-0505 and select option 3. Please provide your name, district code and district name (if applicable), the CEPI application name, your telephone number (including area code and extension), your email address and your specific questions.

Thank you.

CEPI